

Record of operational decision

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| Decision title: | Award a contract to carry out External Improvement Works up to a value of £79,059.98 at 33-35 Union Street, Hereford |
| Date of decision: | 23 rd February 2024 |
| Decision maker: | Strategic Assets Delivery Director |
| Authority for delegated decision: | <p>Initial decision is within the cabinet member commissioning, procurement and assets report dated 18th March 2022, it was the decision to agree the property services estates capital programme 2022/25 and residual improvement works from the 2019 Estates Condition Reports.</p> <p>http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50040252</p> <p>This decision is to apply for the spend of the budget as agreed by the key decision made on 18th March 2022 - Appendix B – Programme of Residual Improvement Works from 2019 Condition Reports. However, the allocated budget will be supplemented by the Shirehall Phase 1 Refurbishment Work and Care Leavers Base which will secure improvements and enhancements to the existing Care Leavers Base as approved in the current 2023/24 capital programme.</p> <p>The additional funding of £59,059.98 will be used to support the External Improvement Works at the Care Leavers Base.</p> <p>Decision was agreed on the 21st February 2024</p> <p>Decision - Shirehall Phase 1 Refurbishment Work and Care Leavers Base - Herefordshire Council</p> <p>The remaining budget of £41,000 will be sufficient to pay for all known works required, in order to open the Care Leavers Hub.</p> |

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| Ward: | Central |
| Consultation: | None |
| Decision made: | <p>To award a contract to Central Roofing. This decision is to award the contract to Central Roofing to carry out works at 33-35 Union Street, Hereford, following the completion of a successful tender, evaluation and moderation process.</p> <p>Works to include carrying out external improvement at 33-35 Union Street, Hereford based on the 2019 condition survey.</p> <p>To approve the works expenditure of up to £79,059.98 which includes £9,487.20 contingency and £6,324.79 for internal and external fees of the tendered price.</p> <p>The reason for the increase is due to the cost of living crisis, meaning that material and labour prices have risen.</p> <p>Responsibility for delivering works to be carried out by the Capital Senior</p> |

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| | Project Manager within the spend budget of the Capital Building Improvement Programme. |
| Reasons for decision: | <p>These works are part of the programme of residual improvement works from 2019 condition reports.</p> <p>The required improvement works have been assessed and prioritised based upon select criteria which covers health and safety, operational need, impact and lifecycle and value.</p> |
| Highlight any associated risks/finance/legal/equality considerations: | <p>There is a risk that once on site, further work is identified once the improvement works start that was not previously apparent. A contingency has been allowed to cover unforeseen elements once the improvement works commence.</p> <p>Should this contingency be insufficient, then a further decision will be required.</p> |
| Details of any alternative options considered and rejected: | Do nothing. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains |
| Details of any declarations of interest made: | None |

Signed..... Date: 28th February 2024

Sarah Jowett
Strategic Assets Delivery Director